



Health & Safety Policy

Harlow Group is a family managed independent business established for over 90 years. Harlow Group is primarily engaged in the design, preservative treatment, painting, manufacture, storage, sales and distribution of timber, panels, products, engineered timber products, timber frame and prefabricated timber buildings parts.

The Harlow Group is committed to:

- Reducing risk, ensuring the health, safety and welfare, and elimination of hazards that may result in an injury and ill health of its employees and others who may be affected by our activities.
- Harlow Group is committed to ensure that its statutory and legal duties, and other requirements to which we subscribe, are always met.
- The Harlow Group will take steps to provide information, instruction, training, and supervision to ensure personal safety at work, along with a commitment to continual improvement.
- Regular meetings will take place between Directors, Managers, Supervisors, employees, and employee representatives through our safety committees to discuss, plan, control, and review Health & Safety.
- We will use the Management Review meeting as a framework for reviewing Health & Safety Objectives.
- Through consultation and participation, we will communicate this policy to all persons who work in, and on behalf of the Harlow Group and we will make this policy available to the public and other interested parties through our website.

Health & Safety Objectives 2021/22:

- To reduce incidents, near miss occurrences, involving Forklift trucks through reduction of speed, review of usage, safety awareness, education, monitoring and training
- The implementation of additional Health & Safety measures, and policies to help prevent the spread of the Covid-19 virus and limit the impact on our Company and community.

This policy will be regularly monitored to ensure that objectives are achieved. It will be reviewed and, if necessary, revised in the light of legislative or Harlow Group changes.

J.R. Harlow
Director of Health & Safety
1st November 2021

Review: February 2022